

## Licensing of Signs

A Licence gives you the right to print and distribute, within your organisation or establishment, our signs under the terms and conditions as stated in the Licence Agreement Document. This is a Perpetual Licence and will not require renewal. Two copies of the Licence Agreement Document will be sent to you, you must sign both copies and return one copy to us.

### Cost

A licence costs £4.00 + VAT per sign. Please note that there is a minimum order charge of £50 + VAT.

### Signs - one sign or two?

Each part of speech (e.g. noun, adjective...) counts as 1 sign.  
E.g. School dinner counts as 2 signs as "school" is an adjective, and "dinner" is a noun.

### New signs

There will be an additional charge of £10.00 + VAT per sign.

### New drawings

If you want 2 signs to be combined into 1 sign, there will be a charge of £5.00 + VAT per combined drawing, as the signs have to be re-drawn again to match each other.

### Format of signs (Please tick required format)

- 1) Word Document (default)  **OR** PDF
- 2) CD  (default) **OR** Memory Stick  (additional charge) **OR** Emailed Direct

### Page Layout (how many signs on each page)

9 signs on A4 (default) .....	2 signs on A4 (landscape) .....	4 signs on A5 .....
4 signs on A4 .....	1 sign on A4 .....	1 sign on A5 .....

Estimated number of signs..... Estimated Cost.....+ VAT

Signature..... Date.....

Please print your name .....



1 Old Winery Business Park  
Cawston, Norwich, Norfolk  
NR10 4FE

0330 120 0770  
admin@signalong.org.uk

## Licensee & Invoice Payer Details

### Licensee Details

Name..... Establishment/School.....

Address (for licence).....

.....

.....

Telephone..... Email.....

Signature..... Date.....

### Invoice Details

Order number.....

Establishment..... FAO.....

Address.....

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Telephone..... Email.....

Signature..... Date.....

Page .....	Please fill out each column and make sure that words are non-ambiguous. Please give your word list in the order you would like the signs to appear			
	<b>Chapter (Optional)</b>	<b>Sign</b>	<b>Context</b>	<b>Part of speech</b>
e.g.	Chapter 1 "Camping"	Light	Torch / lamp	Noun
e.g.		Light	Weight	Adjective
e.g.		Light	Not dark	Adjective
e.g.	Chapter 8 "Clothing"	Dress	Item of clothing	Noun
e.g.		Dress	Getting dressed	Verb
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